Quick Guide to Requesting Pharmacy Prior Authorization (Rx PA)

Ensure your IEHP patients receive timely care by knowing when to submit a referral request for a Current Procedure Technology (CPT) Code and a RxPA/CD Authorization for Medications. How can you differentiate between the two? This flow chart helps you determine what you are requesting and how to submit it properly.

Is the request for a CPT code or a medication?

- CPT code
  - Submit a referral request
    - Log on to the IEHP Provider Portal to submit a referral request

- Medication
  - Determine if medication is Formulary
    - Submit RxPA/CD Authorization request
      - Will the medication be supplied by the Pharmacy or the Office?
        - Pharmacy
          - Select NDC on RxPA/CD Authorization request
            - If RxPA is approved, Pharmacy bills IEHP and provides the medication to office or patient

        - Office
          - Select HCPCS** on RxPA/CD Authorization request
            - If RxPA is approved, Office purchases the medication and sends IEHP a manual claim

- Formulary or Floor Stock***
  - No PA required
    - Log on to the IEHP Provider Portal to submit requests, access Formulary, PA criteria, and more

KEY TERMS:
- CPT – Current Procedure Technology
- CD – Coverage Determination
- NDC – National Drug Code
- HCPCS – Healthcare Common Procedure Coding System

* e.g., lab tests, X-rays, evaluation by a specialist
** Healthcare Common Procedure Coding System (HCPCS)
*** Medication available in the medical office that does not require pre-approval prior to administration
FOR MORE INFORMATION, PLEASE CALL

(888) 860-1297

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