How to Register for the Medi-Cal Rx User Administration Console (UAC)

Registration is quick and easy!

Register now for the Medi-Cal Rx User Administration Console (UAC)! The UAC is a powerful registration tool that controls and manages the user's access to the Medi-Cal Rx Provider Portal and associated applications. With just a few short steps, you can initiate and complete the registration.

All pharmacy providers and prescribers are encouraged to first register for the User Administration Console (UAC) at www.medi-calrx.dhcs.ca.gov/provider/. Fill out the form and click Submit.

Just a few more steps and you are done!

Once you receive your Personal Identification Number (PIN) letter through the U.S. Postal Service, return to the UAC site and click Complete Registration. Simply fill out the form, and you will then receive an email with a link to confirm your identity and complete your registration.

Congratulations!

You have now become a Delegated Administrator for one or more pharmacy providers or prescribers. Full documentation for creating and managing users through the UAC is provided online. Just click the Help button on the UAC registration page and view the User Guide.

Training Sessions

Training sessions for the UAC will be offered through a series of computer-based tutorials (CBTs) and job aids with step-by-step instructions. If additional help is needed to register outside of the self-directed training resources, you can attend an Office Hour session with our Medi-Cal Rx Education and Outreach team. To register, please email the Medi-Cal Rx
Education and Outreach team at MediCalRxEducationOutreach@MagellanHealth.com and provide the following information in your email:

- Name of individual
- Provider name
- National Provider Identifier (NPI)
- Phone number
- Email
- Preferred date and time of Office Hour session

Now that you have successfully completed UAC registration, the Medi-Cal Rx Web Portal is at your fingertips!