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To: Behavioral Health Treatment Providers (BHT/QASP)
From: IEHP – Provider Relations
Date: January 27, 2023
Subject: **REMINDER: BHT Providers Must Submit Exit Reports and Exit Letters**

Inland Empire Health Plan (IEHP) would like to remind all **QASP/BHT Providers to submit an exit letter** via the **“No Further Treatment Requested”** form on the Provider Portal, upon discharging a Member from treatment.

Per IEHP Provider Policy and Procedure Manual MC_12K3 Pg. 6, BHT Providers must submit a Termination/Exit Report for the following reasons:

1. When Member’s parent/caregiver has requested a termination, or change in BHT Provider for BHT service
2. When Member no longer has eligibility for Medi-Cal or IEHP benefits
3. When Member has reached the age of 21 years of age and BHT services are no longer Covered under the EPSDT benefit
4. When BHT Provider is discharging Member from treatment due to attendance issues.
5. Only a determination that services are no longer medically necessary under the EPSDT standard can be used to reduce or eliminate services.
6. Provider is no longer able to service Member due to staffing or availability

★ **This required form is accessible via the Provider Portal: Behavioral Health > Coordination of Care Treatment Plan > then select “No Further Treatment Requested” to enter and submit.**

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Coordination of Care Treatment Plan

Welcome to the Behavioral Health Coordination of Care Treatment Plan. Access to the complete form will be granted upon completion of the Referral Information section. Please Enter a valid IEHP ID, referral number, select a Behavioral Health Service Provider and select a Request for Additional Services option.

* denotes a required field

Request Information

*IEHP ID: IEHPID

*Referral Number ✕

*Requesting Provider 🔍

*Request For Additional Services No Further Treatment Requested

Next Scheduled Visit Date (if applicable) MM/DD/YYYY 📅

[BH Training Guide]

As a reminder, all communications sent by IEHP can also be found on our Provider Portal at: www.iehp.org > For Providers > Plan Updates > Correspondence

If you have any questions, please do not hesitate to contact the IEHP Provider Relations Team at (909) 890-2054, (866) 223-4347 or email ProviderServices@iehp.org