To: Skilled Nursing Facilities  
From: IEHP – Provider Relations  
Date: April 3, 2020  
Subject: COVID-19: Notification of Diagnosis

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**NOTIFICATION OF COVID-19 DIAGNOSIS**

Inland Empire Health Plan (IEHP) has implemented a process for SNFs to notify IEHP of **COVID-19 positive diagnoses in IEHP Members**.

Upon diagnosis of COVID-19, please notify IEHP via:

- **Email:** COVID19-SNF@iehp.org  
  - Provide Member Name, DOB, and IEHP ID.  
  - Provide date COVID-19 diagnosis.

- **Concurrent Review:**  
  - All SNFs must provide clinical documentation on confirmed COVID-19 cases through the concurrent review process.

**REMEMBER:**

To avoid transmission within long-term care facilities, facilities should use separate staffing teams for COVID-19 positive residents to the best of their ability, and work with State and local leaders to designate separate facilities or units within a facility to separate COVID-19 negative residents from COVID-19 positive residents along with individuals unknown COVID-19 status.

As a reminder, all communications sent by IEHP can also be found on our Provider portal at:  
www.iehp.org > For Providers > Plan Updates > Correspondence or www.iehp.org > For Providers > Plan Updates > Coronavirus (COVID-19) Advisory.

If you have any questions, please do not hesitate to contact the IEHP Provider Relations Team at (909) 890-2054.