



PM-330 Sterilization Consent Form

Tips & Reminders for Successful Billing

Name of procedure. Fields 2, 6, 13 and 20 require the name of the procedure. The name of the procedure must be present and must be **consistent** throughout the form and **must** match name of procedure on the claim.

Patient's name. Fields 4, 7, 12 and 18 require the name of the patient to be consistent throughout the form.

Tip: Use the name as reflected on the BIC or the name used when determining Family PACT eligibility.

Field 21 and 22 (Alternative Final Paragraphs). The paragraph that does not apply **must be crossed out** (an 'X' through the paragraph that does not apply is required).

(21) Paragraph one. **Do not** cross off paragraph one if the minimum waiting period of 30 days has been met.

(22) Paragraph two. **Do not** cross off paragraph two if the minimum waiting period of 30 days **has not** been met.

Physician's signature. Field 27 requires full signature of the Physician who has verified consent and who actually performed the operation.

Date. Field 28 must be present (month/day/year). Date must be on or after the sterilization date.

Note: These instructions must be followed **exactly** or the *Consent Form* will be returned and reimbursement delayed.

A completed PM 330 *Sterilization Consent Form* must accompany all claims directly related to the sterilization surgery. This requirement extends to all providers, attending physicians, surgeons, assistant surgeons, anesthesiologists and facilities.

The above tips are being provided to assist in the prevention of common RAD code denials:

105 – This service requires a valid sterilization consent form.

115 – Sterilization Consent Form is incomplete. A letter has been sent that indicates needed correction.

Provider Manual Reference – Part 2: Sterilization section

Example of PM-330 Sterilization Consent Form

State of California -- Health and Human Services Agency

CONSENT FORM PM 330

Department of Health Services

NOTICE: YOUR DECISION AT ANY TIME NOT TO BE STERILIZED WILL NOT RESULT IN THE WITHDRAWAL OR WITHHOLDING OF ANY BENEFITS PROVIDED BY PROGRAMS OR PROJECTS RECEIVING FEDERAL FUNDS.

■ CONSENT TO STERILIZATION ■

I have asked for and received information about sterilization from 1 _____ . When I first asked for the information, I was told that the decision to be sterilized is completely up to me. I was told that I could decide not to be sterilized. If I decide not to be sterilized, my decision will not affect my right to future care or treatment. I will not lose any help or benefits from _____ A.F.D.C. or Medicaid that I am now receiving.

I UNDERSTAND THAT I WILL BE STERILIZED BY AN OPERATION KNOWN AS 2 **Bilateral Tubal Ligation**. I AM BEING CONSIDERED PERMANENTLY STERILIZED AND THAT I DO NOT WANT TO BECOME FERTILE AGAIN. I HAVE DECIDED THAT I DO NOT WANT OTHER CHILDREN.

I was told about those temporary methods of birth control that are available and could be provided to me which will allow me to bear or father a child in the future. I have rejected these alternatives and chosen to be sterilized.

I understand that I will be sterilized by an operation known as 2 **Bilateral Tubal Ligation**.

The discomforts, risks and benefits associated with the operation have been explained to me. All of my questions have been answered to my satisfaction.

I do not want the operation done until at least thirty days after change my mind at any time and that my decision will not result in the withholding of any federal funded programs.

I am at least 21 years of age and was born on 3 _____ / _____ / _____ .

Last 4 _____

First _____ M. I. _____

I hereby consent of my own free will to be sterilized by 5 _____

by a 6 **Bilateral Tubal Ligation** method called _____ .

My consent expires 100 days from the date of my signature below.

I also consent to the release of this form and other medical records about the operation to:

- Representatives of the Department of Health and Human Services.
- Employees of programs or projects funded by that Department but only for determining if Federal laws were observed.

I have received a copy of this form.

7 **Penny L. Sillen,** Date: 8 _____ / _____ / _____
Signature of individual to be sterilized

■ INTERPRETER'S STATEMENT ■

If an interpreter is provided to assist the individual to be sterilized: I have translated the information and advice presented orally to the individual to be sterilized by the person obtaining this consent. I have also read him/her the consent form in 9 _____ language and explained its contents to him/her. To the best of my knowledge and belief he/she understood this explanation.

10 _____ Date: 11 _____ / _____ / _____
Signature of interpreter

11 _____ / _____ / _____
Date

PM 330 (1/99)

■ STATEMENT OF PERSON OBTAINING CONSENT ■

Before 12 **Penny L. Sillen,** signed the consent form, I explained to 13 **Bilateral Tubal Ligation** operation _____ that it is intended to be a final and irreversible procedure and the discomforts, risks, and benefits associated with it.

I counseled the individual to be sterilized that alternative methods of birth control are available which are temporary. I explained that sterilization is different because it is permanent.

I informed the individual to be sterilized that his/her consent can be withdrawn at anytime and that he/she will not lose any health services or any benefits provided by Federal funds.

To the best of my knowledge and belief the individual to be sterilized is at least 21 years old and appears mentally competent. He/She knowingly and voluntarily requested to be sterilized and appears to understand the nature and consequences of the procedure.

14 _____ Date: 15 _____ / _____ / _____
Signature of person obtaining consent

16 _____
Name of Facility where patient was counseled

17 _____
Address of Facility where patient was counseled City State Zip Code

■ PHYSICIAN'S STATEMENT ■

Shortly before 18 **Penny L. Sillen,** in operation upon _____ on 19 _____ / _____ / _____ (Date of Sterilization), I explained to him/her the nature of the sterilization operation 20 **Bilateral Tubal Ligation**.

the fact that it is intended to be final and irreversible procedure and the discomforts, risks and benefits associated with it. I counseled the individual to be sterilized that alternative methods of birth control are available which are temporary. I explained that sterilization is different because it is permanent. I informed the individual to be sterilized that his/her consent can be withdrawn at anytime and that he/she will not lose any health services or any benefits provided by Federal funds.

To the best of my knowledge and belief the individual to be sterilized is at least 21 years old and appears mentally competent. He/She knowingly and voluntarily requested to be sterilized and appears to understand the nature and consequences of the procedure.

**Fields 21 & 22
Cross off the Paragraph which
DOES NOT APPLY**

(Instructions for use of Alternative Final Paragraphs: Use the first paragraph below except in the case of premature delivery or emergency abdominal surgery when the sterilization is performed less than 30 days after the date of the individual's signature on the consent form. In those cases, the second paragraph below must be used. **Cross out the paragraph below which is not used.**)

21 (1) At least thirty days have passed between the date of the individual's signature on this consent form and the date the sterilization was performed.

22 (2) This sterilization was performed less than 30 days but more than 72 hours after the date of the individual's signature on this consent form because of the following circumstances (check applicable box below and fill in information requested.)

27 _____
Physician Signature & Date must be ON or AFTER Sterilization DATE

28 _____
Date

27 **Marcus J. Welby M.D.** Date: 28 _____ / _____ / _____
Signature of Physician performing surgery